



Hofstra University ASCD Student
Chapter Club
Association for Supervision and
Curriculum Development

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Student Chapter Constitution

This will serve as the primary law of our chapter. This document describes our chapter's management and governance with proper procedures, rights, and powers of members and officers.

Article I: Name and Affiliation

The name of this organization shall be Hofstra University ASCD Student Chapter Club, being affiliated with the Association for Supervision and Curriculum Development in Alexandria, Va. This organization shall be a student chapter of ASCD.

Article II: Purpose

The purpose of this chapter shall be to promote students' professional development by preparing educators for classroom and school leadership positions by engaging them in professional opportunities that bridge preparation and practice.

Article III: Membership

Section 1: Eligibility

Membership is open to all students. A student is defined as an individual currently registered for at least one course for credit with Hofstra University. ASCD encourages diverse membership. Student chapter members are required to join ASCD.

Section 2: Privileges

Any member shall be entitled to vote, hold office, participate in discussions, and receive chapter benefits and materials.

Article IV: Governance

Section 1: Faculty Advisor

Dr. Esther Fusco shall be Hofstra University ASCD Student chapter's faculty advisor, and is the recognized liaison between ASCD and the chapter. As the faculty advisor she is an ASCD member.

Section 2: Executive Board

An executive board shall govern the student chapter. At an annual meeting in May, members will elect the board for one-year terms. Co-chairs can share responsibilities.

The following officers will comprise the board:

- President: Presides at chapter meetings, appoints committees, and is responsible for the overall functioning of the chapter. This person corresponds with ASCD headquarters and completes the annual report and returns it to ASCD headquarters.
- Vice President of Programs: Assumes duties of president in the absence of the president and is responsible for chapter program development and coordination.
- Vice President of Publicity: Coordinates publicity for chapter events and assists President as needed.
- Secretary: Maintains official records of student chapter and distributes recorded minutes of all meetings to members.
- Membership: Maintains membership records and recruits new members.
- Newsletter: Coordinates publication of chapter newsletter.
- Technology: Maintains electronic records of the chapter and communicates chapter events through e-mail.
- Treasurer: Maintains monetary records of the chapter.

Article V: Meetings

There shall be at least one general membership meeting per every two months. Meetings may be called at such times and places as the governing group determines. All members must be notified in advance of time, place, and purpose of meetings. There shall be at least one executive board meeting per month.

Article VI: Amendments

Upon recommendations by the governing group, this constitution may be amended at any meeting of the membership by a vote of two-thirds of the members present, provided that notice of the meeting has been given prior to the time of voting.

Article VII: Assets on Dissolution

No part of the net income, revenue, and grants of the student chapter shall devolve on any member or private individual (except that reasonable compensation may be paid for services rendered in connection with one or more of the chapter's purposes). No member or private individual shall be entitled to share in the distribution of any part of the assets of the chapter on its dissolution. In the event of such dissolution, the chapter's assets, after payment of debts and obligations, shall be transferred in accordance with institution regulations. If no dissolution regulations exist, funds shall be transferred to an organization with tax exemption for charitable uses. The organization will be designated by the final governing body of the chapter.